

Via Email.

City Development  
Administration  
Level 6  
The Leonardo Building  
Leeds LS2 8HD

Contact: Jayne Conboy  
dev.dept.FOI2@leeds.gov.uk  
Our reference: FOI 14879  
30 September 2015

Dear Mr. Winfield

**FOI Request: Aspiring Communities Planning Application- Barkly Road , Leeds**

I refer to the above and your Freedom of Information request dated 20 August 2015

In dealing with your request, please note that we have considered it under the Environmental Information Regulations 2004, as opposed to under the Freedom of Information Act 2000. This is because the information you have requested is information involving 'activities' and 'administrative measures' which are likely to affect elements of the environment under Reg 2(1)(c). I am advised that both the domestic and European courts give wide meaning to the Regulations and have indicated that they will adopt a broad construction of the definition of environmental information.

Please find the answers to your requests below:

**i) Who took the decision to defer the application and on what basis?**

The planning application was due to be considered by the relevant Plans Panel at their meeting on the 6th August 2015. Following further internal discussion prior to the meeting, however, a decision was taken by the Head of Planning Services to withdraw the application from Plans Panel. This was on the basis that further clarification was required on certain issues referred to in the Planning Officers report to the Plans Panel.

**ii) The minutes of the meeting where the decision was taken, and the time, date and attendees at the meeting.**

The meeting in question took place at 2pm on 5<sup>th</sup> August 2015. The attendees were the Head of Planning Services, the Area Planning Manager, the Legal Head of Service for Planning and the planner responsible for the application. This was an internal meeting and no minutes of it are held.

**iii) Copies of all communications between the developer (including any agent acting on behalf of the developer) and the planning department, including e mails , letters and recorded telephone calls between 22nd October 2014 and 6th August 2015.**

Please find this information attached. Please note, however, that personal information has been redacted from the information in question in accordance Reg 12(3) of the Environmental Information Regulations, as its release would breach the principles contained within the Data Protection Act 1998.

Under Regulation 11, you are entitled to make representations to us if it appears that we have failed to comply with a requirement of the Regulations in relation to your request. Representations must be made to us no later than 40 working days after the date you believe we failed to comply with such a requirement.

We will then consider your representations and supporting evidence and decide if we have complied, notifying you of our decision as soon as possible, and no later than 40 working days after the date of receipt of your representations.

Under Regulation 18, you are then entitled to apply to the Information Commissioner for a decision as to whether, in any specified respect, your request has not been dealt with in accordance with parts 2 and 3 of the Regulations.

Should you wish to contact the Commissioner's Office then you can write to the following address:

Office of the Information Commissioner,  
Wycliffe House,  
Water Lane,  
Wilmslow,  
Cheshire,  
SK9 5AF.

You may also contact the Commissioner via his website at [www.ico.gov.uk](http://www.ico.gov.uk)

I trust that this is self-explanatory. If you have any queries please contact me on 0113 2477897, or by return email.

Yours sincerely,

**Jayne Conboy**  
Information Practitioner